

# **GOAL SETTING COMMITTEE**

**Wednesday, October 5, 2022 – 3:30 p.m.**

**Room 1N-142 – 1<sup>st</sup> Floor**

**and Via Teleconference**

**Office of Equal Business Opportunity**

**50 South Military Trail**

**West Palm Beach, FL 33415**

## **MINUTES**

### **Members Present**

Tonya Davis Johnson, OEBO  
Keith Clinkscale, Strategic Planning  
Monique Williams, OFMB  
Angela Sims, Purchasing  
Brenda Znachko, FDO  
Richard Sena, County Attorney

### **Non Member Attendees**

John Kerrigan  
Robert Brown, Constructek  
Ann McNeil, NABWIC  
Tarquiesha Brown, Randolph Construction Group

### **Department Representative**

Melody Thelwell, PUR  
Krystin Berntsen, WUD  
Vernetha Green, WUD  
Ralph Estime, WUD  
Conrad Allistock, WUD  
Holly Knight, ENG  
Lester Williams, PA  
Nicki Murphy, PARKS  
Felicia Byrd, PALM  
Allen Gray, OEBO  
Deirdre Kyle, OEBO  
Angela Smith, OEBO  
Yamel Vasquez, OEBO  
Kenisha James, OEBO  
Antonia Smith, OEBO  
Angie Whitaker, OEBO  
Anthony Gregory, OEBO  
Terry Newton, OEBO

**I. CALL TO ORDER**

Meeting called to order at 3:41 p.m. by Committee member, Keith Clinkscale  
Roll called, quorum present.

Angela Simms offered a motion to continue a hybrid meeting due to extenuating circumstances, seconded by Keith Clinkscale and passed unanimously.

**II. ADOPTION OF AGENDA**

Motion by Angela Sims to adopt the October 5, 2022, agenda, seconded by Keith Clinkscale.

**Motion to adopt the agenda carried 6-0.**

Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**III. APPROVAL OF MINUTES**

Motion by Keith Clinkscale to approve the August 17, 2022 minutes, seconded by Angela Sims.

**Motion to adopt the agenda carried 6-0.**

Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**IV. REVIEW OF PROJECTS**

**Project 1 – Project: Palm Tran Uniform - PALM**

**Discussion**

**Recommendation: M/WBE Evaluation Preference - 2-80.27(6)(e)**

Motion to be tabled for next scheduled meeting recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Felicia Byrd	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 2 – Project: New Term Contract: Pipeline Emergency Repair Services - WUD Discussion**

**Recommendation: SBE Price Preference – 2-80.27(5)(f)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Krystin Berntsen	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 3 – Project No.: CMA 21062 – Meter Boxes and Covers - WUD**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(5)(f)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Conrad Alistock	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 4 – Project No.: CMA 17041D/ Exotic Veg. Cont./Rem & Native/Littoral Plant Intall**

**CTYWD – WUD**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(5)(f)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Conrad Alistock	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 5 – Project No.: CMA 17064D / Grounds Maintenance, Various – WUD**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(5)(f)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Conrad Alistock	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 6 – Project No.: CMA 18003D Heavy Equipment Rental w/Operator - WUD**

**Discussion**

**Recommendation: SBE Price Preference**

*(Ord. 2-80.27(5)(f))*

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Conrad Alistock	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 7 – Project No.: CMA 18010D Pump, Motor & Equipment Maint. & Repair – WUD**

**Discussion**

**Recommendation: SBE Price Preference**

*(Ord. 2-80.27(5)(f))*

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Conrad Alistock	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 8 – Project No.: 21-021 Lift Station Rehabilitation Bid Packages 1,2 and 3 – WUD**

**Recommendation: SBE Subcontracting (Min 20%) OF WHICH 7% is for AfAm and/or HA – 2-80.27(1)(c); 2-80.27(2)(b)**

Motion to accept recommendation by Keith Clinkscale, seconded by Monica Williams.

**Motion to accept recommendations carried 7-0.**

Conrad Alistock	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 9 – Project No.: CMA 22-005 Broadcast Equipment Purchase Countywide - PAD**

**Discussion**

**Recommendation: SBE Price Preference**

*(Ord. 2-80.27(5)(f))*

Motion to accept recommendation by Monica Williams, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Lester Williams	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 10 – Project No.: 2018023 – High view - ENG**

**Discussion**

**Recommendation: SBE Subcontracting (Min 20%) – 2-80.27(1)(c)**

Motion to accept recommendation by Monica Williams, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Holly Knight	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 11 – Project No.: 2022055 – Landscaping Annual - ENG**

**Discussion**

**Recommendation: SBE Subcontracting (Min 20%) – 2-80.27(1)(c)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Holly Knight	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 12 – Project No.: 2/3/4 Del Prado – ENG**

**Discussion**

**Recommendation: SBE Subcontracting (Min 20%) – 2-80.27(1)(c)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Holly Knight	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 13 – Project No.: SW 18th – ENG**

**Discussion**

**Recommendation: SBE Subcontracting (Min 20%) OF WHICH 3% is MBE AfAm and/or HA – 2-80.27(1)(c); 2-80.27(2)(b)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Holly Knight	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 14 – Project No.: 2014504 PGA at Central – ENG**

**Discussion**

**Recommendation: SBE Subcontracting (Min 10%) – 2-80.27(1)(c)**

Motion to accept recommendation by Monica Williams, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Holly Knight	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 15 – Project No.: 2024050 Construction Engineering Inspection – ENG**

**Discussion**

**Recommendation: SBE Subcontracting (Min 20%) and SBE Evaluation Preference – 2-80.27(3)(e); 2-80.27(3)(d)(option 2)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Holly Knight	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 16– Project: Street Lighting System Design and Related Inspections – ENG**

**Discussion**

**Recommendation: SBE Evaluation Preference - 2-80.27(3)(d)(option 1)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Holly Knight	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 17 – Project: Sod, Bermuda, Purchase & Install – PARK**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(5)(f)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Jeanine Levine	YES
Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 18 – Project: Chiller Services – FDO**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(5)(f)**

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Monique Williams	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES



**V. OLD BUSINESS**

**VI. NEW BUSINESS**

Krystin stated that Water Utilities was having a trade's outreach event at the Clayton E. Hutcheson Agricultural Center on October 12th, 2022. The purpose is to connect SBE, MBE and WBE with Prime Contractors and review upcoming capital improvement projects.

**VII. COMMITTEE COMMENTS**

None.

**VIII. PUBLIC COMMENT**

None.

**IX. ADJOURNMENT**

The meeting adjourned at 4:45 p.m.